

Managed by
Himatnagar Kelavani Mandal
Shri S.S.Mehta Arts & M.M.Patel Commerce College, Himatnagar



Affiliated to
Hemchandracharya North Gujarart University, Patan.

Accredited with B+ grade by NAAC

Annual Quality Assurance Report (AQAR) of the IQAC

Year: 2009-10

Submitted to
National Assessment and Accreditation Council
Bangalore

Ref. No:

Date:

To,

The Director,

National Assessment and Accreditation Council,

Po Box No: 1075, Nagar Bhavi,

Bangalore– 560010.

Subject: Submission of AQAR for the year 2009-10.

Respected Sir,

We are pleased to submit Annual Quality Assurance Report of our college for the year 2009-10.

Kindly accept and acknowledge it.

Thank you.

Yours Sincerely,

Annual Quality Assurance Report (AQAR) of the IQAC

Year: 2009-10

Name of the Institution: S.S.Mehta Arts & M.M.Patel Commerce College,
Himmatnagar, Gujarat

Name of the Head of the Institution: **Dr.Dinesh P. Patel**

Ph.No.Office: (02772) 229336 **Residence:** -

Mobile: 9825021704 **E-mail:** achmt@rediffmail.com

Name of the IQAC Co-Ordinator: Prof. N. K. Upadhyay

Ph. No.Office: (02772) 229336 **Residence:** (02772) 231988

Mobile: 9427369273 **E-mail:** unarendra27@gmail.com

Year of Report: 2009-10

Shri S.S.Mehta Arts & M.M.Patel Commerce College Himmatnagar is a very leading academic college having Strength of 3278 Students. It caters to the needs of the rural area students especially in Educational, Cultural, Sports etc. activities and focusing on their employment.

Part A:

As per the detail plans of institution for 2009-10, we have executed the following activities.

A. To Organize Blood Donation Camp and Thalasemia Tests

The College arranged Blood Donation Camp in collaboration with Red Cross Society and Prathama Blood Bank. We collected 196 Units of Blood. Besides, the college arranged a programme of “Thallasaemia Test” for the Students. The students were given their Thallasaemia Test Report in a function organized by NSS.

B. To Send Proposals for UGC Grants

The College prepared proposals for UGC Grants for Rs.56 Lacs and went for Interface meeting at H. K. Arts College, Ahmedabad and got the proposals approved.

C. To Organize Seminar, Workshop and Conferences.

English department arranged One Day Inter College Seminar on “Indian National Movement and Independence” and 100 students from different colleges of H.N.G. Uni took part in it and 8 Students presented research papers on the concerned subject. It is an initiative taken by our college for the students of U. G. level.

The College also organized a seminar on IQAC- “Objectives and Problems”. About fifty colleges from Gujarat participated in it. 15 Scholarly Papers were presented by teachers on the theme of the seminar. It was financially aided by NAAC.

D. To Encourage Students for Scope/NET/SLET Exams.

We conducted training lectures for spoken English and encouraged the students for exam of SCOPE level A and B. It was conducted under the guideline of Department of Higher Education, Gandhinagar. The Government has started this program in collaboration with Cambridge University and the students who pass this exam get certificate of Cambridge University. The staff members always guide the students for competitive exams and encourage qualified students to pursue NET/SLET.

E. To Send Maximum Students for Activities conducted by the Government under “Saptadhara” Programme.

To cop up with the seven criteria of NAAC guideline, the Government of Gujarat initiated “Saptadhara” Programme. The students are trained and guided by the teachers to participate in various activities organized under the “Saptadhara”.

Candidates	Achievements
I. Nayi Dixit	1 st rank in Kaushalya Dhara at District Level
II. Zala Shailendra	1 st rank in “Vyayam Yoga Dhara & Chess at District level”
III. Mansuri Azaj	1 st rank in Song, Dance, Music at District level
IV. Baserani Dipika	1 st rank in “Vaktrutva Spardha” (Elocution)
V. Nayi Krishna	2 nd rank in “Vaktrutva Spardha” (Elocution)

The student of our college Mr. Azaj Mansuri stood first in the competition of “Saptadhara” in Song, Dance, Music at District level and Mr. Nilesh Patel was selected as an Athlete at State Level. All the staff members inspire the Students for the activities of Saptadhara which brings out skills of students.

F. To Encourage Students for Sports Activities.

Our college got first rank in Basket Ball competition organized by Hemchandracharya North Gujarat University, Patan and six players were selected to represent the university at national level.

We won third rank in Foot Ball competition at university level and Mr. Shailendra Zala was selected as captain of Foot Ball team. He has represented the university team as a captain. Mr. Nilesh Patel got second rank in High Jump at University Level. This year the College organized “Inter Class Cricket Competition”.

• To arrange programmes to bring awareness among People for Swine Flu, Save Girl Child Campaign and Say no to Female Foeticide, Terrorism etc.

We are having two units of N. S. S. and 200 students are enrolled for this activity. Dr. A.K.Patel & Prof. S.K.Vanakar invite and inspire students to join N. S. S. Our college N.S.S. Unit organized various activities viz. Save Girl Child, Awareness Programme for Swine Flu, Avoidance of bad habits of people like Smoking and Drinking, prevailed Dowry System in Society etc. We arranged a camp for the students for 10 days during which various activities were conducted by the students to bring awareness among village people through various activities viz. One-Act Play, Decoration of Streets and Cleanliness of Villages. The students participated actively and on the last day of the camp the students were encouraged to work for society selflessly. They were trained to be ready for any social service in emergency.

- **To encourage Students for Competitive Exams held by State and Central Government.**

We have STAR-Batch Committee, Committee for Competitive Exams held by State and Central Government and a Committee of UDISHA. The STAR-Batch Committee, after declaration of results, prepares a list of scholar students and arranges meetings with them. The members of the committee encourage and help them to score brilliantly in the Uni. Exam. The students, who get ranks in the university exam are appreciated in the programme and are given prizes in the Annual day Function. The college conducted extra lectures of eminent scholars for the students who want to appear in competitive exams conducted by State and Central Government. Dr. A.K.Patel is a Co-ordinator for this activity. The students are given guidance by experts and they are encouraged to make optimal use of books available in the library. For competitive exams, Mr.A.P.Solanki and Mr.J.B.Patel are Co-ordinators for UDISHA- a placement cell. They arranged campus interviews for the exit-students. Some of the students were benefited out of it and got jobs in private industries located in nearby areas. The committee UDISHA also intimates students for forth coming competitive exams.

- **To encourage Teachers and Students for Research Activities.**

The college inspires the teachers for research and its related activities. In 2009-2010, three teachers of our college did a great job in research area. Dr.A.M. Dholakiya, Department of Psychology, completed her Ph.D. Mr.B.G.Parmar, Department of Gujarati, completed his Ph.D. from Hemchandracharya North Gujarat University, Patan. Dr.Utpal Patel, Department of Gujarati, got recognition as a Ph.D. Guide of Hemchandracharya North Gujarat University, Patan.

Besides, we invited resource persons from other universities and colleges to deliver lectures. They delivered scholarly lectures which inspired the teachers and students for further research in their respective fields. Department of Gujarati invited seven resource persons to deliver lectures on Gujarati Literature and topics related to it. Department of Commerce invited Dr.B.D.Patel of C.C.Mahila Arts and Commerce College, Visnagar to deliver a speech on Time Management. Department of Sanskrit celebrated 'Gita Day' and explained the thoughts of Gita to the students. Department of English organized an Inter College Paper Reading Competition. It invited students from the colleges affiliated to Hemchandracharya North Gujarat University, Patan on Indian National Movement and Independence. More than 100 students participated in it. Three best papers were awarded by the college.

- **Proposal for U.G.C. Grant:**

The college UGC Grant Committee prepared proposal for UGC Grant under XIth plan. It prepared proposal for development & merged Grants and presented proposal before representatives of UGC in interface meeting at H.K.Arts College, Ahmedabad. The college received Rs. 56 Lac from UGC under XIth plan.

Part B:

1. Activities Reflecting the Goals and Objectives of the Institution:

The College conducted various activities reflecting the goals and objectives of the institution. The goal of the college is to inculcate discipline, determination and love for the present **Quality Education**. The institution pays great attention to inculcate discipline among the students.

In the beginning of the academic year the college organizes Welcome Programme for the entry students. During this meeting important information is conveyed to the students and introductory interaction also takes place. During the whole year programmes are organized aiming at strengthening the sense of discipline among the students.

Different departments organize programmes to encourage personality development of the students. The college also encourages them to join NCC, NSS, and such academic and co curricular activities. Vigorous participation of the students with proper support of the college staff keeps the campus vibrant and inspiring.

The Students' placement aspect is taken care of by the college staff and concerned committee members get placement information from industrial sectors such as ceramic units, banks and other employing agencies. They inform the college of their requirement & the eligible students go through the process of interview & get jobs.

Himmatnagar is the district place of S.K. District. There are many institutes of higher education in the city and other towns of the district. Most of the colleges have gone through NAAC accreditation. Our college stands as a pioneer in the process. We always guide and support the institutes of higher education for their NAAC accreditation process.

2. New Academic Programmes Initiated (UG and PG):

The Academic Councils, the Board of Studies take into consideration and make necessary changes and update the existing curricula.

During this year the Department of Economics in the Arts faculty contemplated on modern needs & introduced optional papers in B. A. & M. A. For that they have introduced a voluntary paper in S.Y.B.A./T.Y.B.A./M.A.PART I & II entitled Computer Applications.

3. Innovations in Curricular Design and Transaction:

All the institutes of higher education affiliated to HNGU Uni. Patan follow the University Syllabus and are left with no authority to change any of them without the approval of the university. Our teachers send their suggestions for introducing new and relevant topics which are conveyed through the staff members who are in

the Board of Studies or Academic Councils or Senate. Moreover, the staff members go to attend workshops and seminars concerning the curricular aspect.

The conferences, academic workshops and seminars are the best means to come in contact with teachers of various institutes of higher education. Through such interaction, discussion and exchange many creative suggestions are formed.

Dr. V.N.Raval and Dr. A.K.Patel of our college are the members of the Board of Studies. Upon their recommendations and support the Economics Department has introduced an optional paper of Computer Application in B.A. and M.A.

4. Inter-Disciplinary Programmes Started:

Interdisciplinary Programmes have already been introduced in syllabus. The students of special English study translation of the Bible, Sanskrit Poetry, Persian Poetry etc. Some Sanskrit Books are prescribed in English Post Graduate Course in their translations. This encourages comparative study. Computer Application Courses have also been offered in the Commerce and Economics subjects.

5. Examination Reforms Implemented:

The regular two internal tests are conducted before university exams. We also conduct extra tests for the absentees. In case of below standard result, we allow supplementary tests by collecting a nominal charge. The students who participate and get success in non academic activities are exempted from the retest fees.

The Examination system is computerized in most of its steps. The examination department members affix computerized seat nos. on the bench. When the exams are over and the results are finalized, the printed copies of the result of each student containing marks in all the subjects are posted on the notice boards.

All the rules and regulations of examinations are exhibited at the key places in the college premises.

6. Candidates Qualified: NET/SLET/GATE etc.

-NIL-

7. Initiative toward Faculty Development Programme:

Our college faculties have performed their roles as below.

Dr.V.N.Raval, the Principal of the College, was appointed as the District Co-ordinator of the Saptadhara activity by the Commissioner of Higher Education, Gujarat from 2009 onwards. He has also worked as the Co-Coordinator of the Competitive Exam held by G.P.S.C. in 2010. He also worked as,

- President of the Yoga Activity. (12/07/2009)
- President and Chief Guest of N.S.S. at Mahila Arts College, Motipura, Himmatnagar. (24/12/2009)
- Chief Guest of N.S.S. activity held at Visnagar. (29/12/2009)
- Chief Guest in N.S.S. Programme held at Kadoli Government College. (12/12/2010)
- Chief Guest in Annual Day Programme held at Himmat High School, Himmatnagar. (25/02/2010).
- Dr. A. K. Patel, Department of Economics, participated in the following activities.
- ‘Faculty Orientation Programme’ organized by Pharmacy College, Himmatnagar.
- Published articles on ‘Infrastructure Pre-condition of Economic Development in Arthasankalan’ and ‘Development of Banking Sector in India’.
- Participated in Seminar on IQAC objectives and practices organized by Arts & Commerce College, Himmatnagar.
- Mr. N. C. Patel, Department of Economics, participated in the following activities.
- One day Seminar held at Shrimati S. R. Mehta Arts College Ahmedabad (05/01/2010).
- Worked as a member of Seminar on IQAC held at Berna (08/09/2010).
- Took part in U.G.C. sponsored National Workshop held at Khedbhrahma on 9th March, 2010.

Dr. A.P.Solanki Department of Sanskrit, worked in the following activities.

- Member of Timetable Committee
- Member of Discipline Committee
- Member of Parents Association
- Member of Placement Cell
- Worked in an Orientation Programme held by Himmatnagar Kelvani Mandal (12/06/2009).
- Took active part as a trainer in the programme organized by Higher Education Department, Government of Gujarat. (Training for College Placement officers)

Dr. R.N.Joshi, Department of Sanskrit, participated in the following activities.

- Published a book entitled ‘Man na Moti’. The book contains very valuable thoughts on culture and life.
- Participated in ‘Orientation Programme’ organized by Pharmacy College, Himmatnagar.

- Presented a paper on “Art of Living in Bhagavada Geeta”. The Seminar was held at Gandhinagar on 10/01/2010. He was honored by Kanchi Kamkoti’s Jayendra Saraswati.

Mr. P.M.Joshi, Department of English, participated in the following activities.

- Attended a Seminar on ‘SCOPE’ at Sabar Gramseva Mahavidhyalaya, Sonasan.
- Participated in National Workshop on ‘Translation’ at H.C.Patel Arts & Commerce College, Karjan.
- Presented a paper translating an English short story by Catherine Mansfield ‘A Cup of Tea’ into Gujarati in the seminar.

Mr. A.J.Trivedi, Department of English, attended following Seminars and Workshops.

- Faculty Development Programme held by Pharmacy College, Himmatnagar.
- Two Days State Level Seminar held at Berna, by Arts & Commerce College, Himmatnagar.
- Ten Days ‘Yoga Shibir’ at Arts College Satlasna.

- **Dr. B.G.Parmar**, Department of Gujarati, participated in the following activities.

- Presented a research paper at National Level Seminar in Shamlaji.
- Presented a research paper in Seminar at Smt. P.R.Patel Arts College, Palasar.
- Took active part in the Conference for Lecturers in Gujarati at Mahila College, Mehsana.
- Has been working as a Co-ordinator of Sabarkantha District for the activity of ‘Bharat Swabhimana’ since 2010.

- **Mr. D.B.Pateliya**, Department of Gujarati, participated in the following activities.

- Member of Magazine ‘Anjana Yuvaka’ of Anjana Patidar Society of Gujarat
- Presented a research paper on ‘Feminism in Novel’ in Two Days’ State Level Seminar held at Arts College, Modasa.
- Presented a research paper on “Feminism depicted by Female Novelists in Gujarati Novels” in a Seminar held at Arts & Commerce College, Dehgam.
- Presented a research paper on ‘Bhasha Karma in the Novels of Pannalal Patel’ in the Seminar held at Arts College Shamlaji.
- Performed his duty as a Senior Supervisor in G.P.S.C. Exam held in 2009-2010.

- Worked as an Examiner in university Exam held by H.N.G.Uni. Patan in 2009-2010.

Dr. Smt.R.K.Bhatt, Department of Gujarati took active part in the following activities,

- Participated in Seminar on ‘Women Awareness and Krishna Charita’ at R.H.Patel Arts & Commerce College, Ahmedabad.
- Participated in International Seminar on ‘Feminism in Literature’ at Gujarat Vidhyapitha, Ahmedabad.
- Participated in U.G.C. Sponsored Seminar on “Vedana, Samvedana nu Kavya -Manvini Bhavai.
- Remained present in the Shibir on “Gujarati Adhyapaka Sangh”.
- Worked as a Judge in the cultural activities held by Arts College, Vijapur.

Dr. A. M. Dholakiya, Department of Psychology, participated in the following activities.

- Participated in Five Day’s International Seminar held at Trivendram. She took part in the Seminar and took with her two students of the college.

Mr. R. J. Upadhyay, Department of Hindi, participated in the following Activities:

- Remained present in the “Faculty Orientation Programme’ held at Pharmacy College, Himmatnagar.
- Took part in Workshop on “Hindi Manak Vartani Karyashala” organized by Govt of India at S.D. Patel Arts and C.M.Patel Commerce College, Anklav (Anand)
- Participated in Seminar sponsored by U.G.C. on ‘Hindi Gujarati Dalit Sahitya’.
- Participated in National Level Seminar Sponsored by U.G.C. at Shamlaji.

Mr. S. K.Vankar and K.G. Rathod of Department of Hindi inspired the Students to communicate in Hindi in a proper way to promote national language. They also helped the students for various competitive exams.

Mr. S. K. Vankar Department of Hindi, participated in the following activities

- Took part in Seminar on ‘Nagar Rajbhasha Karyanvyan Samit’ at S.D. Patel Arts and C.M.Patel Commerce College Anklav.
- Took part in the Conference for S.C./S.T. Academic Sevak Mandal.
- He also contributed in the Conference on Hindi-Gujarati Dalit Sahitya.

Miss. K. P. Ninama, Department of History, participated in the following activities.

- Participated in One Day National Level Seminar on “Life and Works of Maniben Patel” at Gujarat Vidhyapith, Ahmedabad.
- Participated in One Day State Level Seminar on “Historical Concept of Arya Samaj at Arts & Commerce College, Dhansura”.
- Presented a research paper in a National Seminar on “Hemachandra’s Poetic works and Life of Hemchandracharya”.
- She was also an active participant in a Seminar on IQAC held at Berna. Besides, She attended State Level Seminar on “Woman in Indian History” held at Vallabh Vidhyanagar.

Mr. H. D. Rao, Department of History, participated in the following activities.

- Performed his duty as a Presiding Officer in Vidhansabha Election at Bhiloda.
- Participated in the Seminar on “Historical Concept of Arya Samaj” at Dhansura.
- Took part in State Level Seminar on the “Life and Works of Maniben” at Gujarat Vidhyapith, Ahmedabad.
- Took part in a One Day State Level Seminar on the “Life and Works of Hemchandracharya” at Arts College Rajendranagar.
- Participated in a One Day U.G.C. Sponsored Seminar on “Contribution of Kasturba in Development of Women”.
- Took part in the State Level Seminar on Soft Skills in CBCS at Vallabh Vidhyanagar.

Mr. K.V. Pandya, Department of Political Science, performed his duty in the following activities.

- Convener of Advisory Committee for college library.
- Member of 'Adhita'-a lecture series.
- Performed his Role as a Judge in various activities of 'Sapthadhara'.
- Participated in One Day Seminal at Smt. S.R.Mehta Arts College, Ahmedabad. Besides,
- Took part in Two Day's Seminar on IQAC at Berna.
- Took part on Radio Programme 'Sampark Setu' by Akashvani, Ahmedabad.
- Worked as a Judge in activity of the college on 'Gita Jayanti'.

Mr. M.S.Patel, Department of Commerce, participated in the following activities.

- was selected as a member in Higher Secondary Board, Gandhinagar for designing the syllabus of Commerce subject.
- He also worked as a Senior Supervisor in the Exam held by G.P.S.C.
- He delivered a speech on 'Health is Wealth' at Nehru Yuva Kendra, Himmatnagar.

Mr. J.B.Patel, Department of Commerce, participated in the following activities.

- Took part in Faculty Orientation Programme organized by Kelvani Mandal, Himmatnagar.
- He took part in a State Level Seminar on 'Account and Finance' at M. A. College, Surat.
- He performed his duty in the GPSC Exam as an invigilator.
- He worked as a Member in 'Women's Cell' of North Guj.Uni. Patan.
- He attended Two day's Seminar on "UDISHA Placement Cell" Conducted by Commissioner of Higher Education, Gandhinagar.

Mr. A.P.Doshi, Department of Commerce, participated in the following activities.

- Administration and anchoring in a programme organized by Rotary Club, Himmatnagar on 'Central Budget'.
- Guided the students for choice of career and inspired the students for the preparation of competitive exams viz. GPSC, LIC, Post, Navy etc.

- Motivated the Students in the Conference held by Nehru Yuva Kendra.
- Elected as a 'Senate Member' of North Guj.Uni., Patan.

Mr. N.K.Upadhyay, Department of English, performed the following activity.

- Published a book entitled "English Grammar and Communication Skills".

8. Total Number of Seminars/Workshops Conducted:

- I. Gujarati Department -1
- II. English Department -1
- III. Commerce Department -1
- IV. Sanskrit Department -1

9. Research Projects

- I. Dr. B.G.Parmar completed his Ph.D.
- II. Dr. Anjanben Dholakiya completed her Ph.D.

10. Patents Generated, If any:

Nil

11. New Collaborative Research Programmes:

Nil

12. Research Grants received from Various Agencies:

Nil

13. Details of Research Scholars:

Dr. Utpal Patel of Gujarati Department has got recognition as Ph.D. supervisor.

14. Citations Index of Faculty Members and Impact Factor:

Nil

15. Honors/Awards to the Faculty:

- Dr. V. N. Raval -Member of Advisory Committee, NSS, Member of the Board of Studies, Economics, and co-ordinator of Dispatch Center for University Exams.
- Dr. A. K. Patel- Member of the Board of Studies, Economics.
- Mr. M. S. Patel- Appointed as a Member on the V.C's Selection Committee for university examiners.

16. Internal Resources Generated:

The trust collects donations from various agencies as and when required. People co-operate and donate for the development of our college.

We allow our premises for the use of the State and Central Government competitive examinations which generates financial resources.

17. Details of Department getting SAP, COSIST (ASSIST)/DST. Fist, etc.

Assistance/Recognition:

Nil

18. Community Services:

The Tree Plantation Programme was organized in the college campus. Most of the staff members and students participated in the programme. Leading Citizens, Officials, Industrialists and the members of the Himmatnagar Kelavani Mandal also attended the programme.

A rally was organized by our college on the theme of 'Save Girl Child' with banners. The rally passed through Himmatnagar town.

64 Cadets joined the N.C.C. Training Programme. The U. G. Students from Arts and Commerce stream joined N.C.C. They went to different camps and underwent N.C.C. training.

A special programme was organized for inter college competition on patriotic songs. Our college hosted this programme.

The N.S.S. unit conducted various community service activities such as Blood Donation Camp, Thalassaemia Test, Women Empowerment, and Literacy Campaign, Campaign for eradication of tobacco chewing and consumption of alcohol.

19. Teachers and Officers Newly Recruited:

As the Government does not grant NOC for new appointments, status quo is maintained in the existing staff. However, the college invited visiting faculties with remuneration per lecture.

20. Teaching – non – Teaching Staff Ratio:

1:068 [35:24]

21. Improvement in the Library Services:

To make optimal use of library, we made arrangements to keep the library open from 8:00 am to 2:00 pm on working days. At the time of examinations, the library remains open for more time.

We have started data entry of existing books on SOUL 2.2 version and data of 80% books have been inserted into it. The library committee holds frequent meetings with the library staff and gets suggestions from the students and the staff. The committee also allocates funds as per the needs of department and the students. The demands of books and reference books were raised by the students so the required books and journals were added to the existing study material.

The college library provides books to the students who are economically backward on meager amount. The college library offers books free of charge to the students who get first class in university exam. The physically challenged students are helped by the library committee by handing over books to them in their classrooms.

The teachers visit book fairs and book stores and recommend the books to be bought. Some times books are bought during such visits and later on they are registered on the library registers.

The library has a large adjoining reading room accommodating about 100 readers at a time. In the reading room we have installed a computer with internet facility for the benefit of the students.

22. New Books/journals Subscribed and their Cost:

Our College possesses rich library containing 80825 Books of different subjects. We have also got grant of Rs. 2,85,000 from U.G.C. to buy new books and journals during 2009-10. We have added new books worth Rs.3,01,328.

23. Courses in which Students Assessment of Teachers is introduced and the action taken on Students Feedback:

The suggestions of the students were received through different agencies such as Redressed Cell and other college committees. The principal also encouraged students to give their suggestions. These suggestions were analyzed and necessary steps were taken.

24. Units Cost of Education:

Rs 1183.19 with salary

Rs 1073.48 without salary

25. Computerization of Administration and the process of Admissions and Examinations Results, Issue of Certificates:

The administrative work is executed with the support of computers. The process of admission is computerized. The students get computerized fee receipts. Software to collect the fees has been prepared by our computer programmer Mr. P.P.Pandya.

He has also prepared software which bifurcate male-female students SC, ST, OBC and General category of the students from the list of students.

The yearly consolidated statement of salary is given to every teacher. The examination process is also computerized. The students desiring to go abroad for higher studies get computerized recommendation letter on request.

26. Increase in the Infrastructural Facilities:

We had the computer lab on the ground floor which did not have enough space. So the lab has been shifted to the first floor with new computers. Now the entire hall is kept for the computer lab. This new lab is very spacious, and can accommodate enough students with ease.

Because of this adjustment the earlier lab has been allotted to the exam committee where secrecy can be maintained.

27. Technology Up gradations:

The college has designed its own website with the help of web designer. This facility helps the teachers and students in their academic needs, as well as collecting information for research studies. The website was the demand of the college for a longtime.

28. Computer and Internet Access and Training to teachers and Students:

Most of our staff members have computer literacy. They use computer in college as well as at home for academic purposes. We provide internet facility to teachers and students on campus during college hours.

29. Financial aid to Students:

In 2008-09, 36 students were offered free ship by the college. The Sports persons were also offered free ship. We allotted Rs. 21,800/- for free ship. Moreover S.C., S.T., O.B.C., Minority, Handicapped and Other Backward Class U.G. students were distributed Scholarships worth Rs. 1313349/- during this year as per Government scheme. S.C., S.T., O.B.C., Minority, Handicapped and Other Backward Class P.G. students were distributed Scholarships worth Rs. 398108/- during this year as per Government scheme.

30. Support from the Alumni Association and its Activities”

During the academic year 2009-10, the Alumni Association has conducted a few activities for the students. In the beginning of the year a meeting was held to workout planning for the year. Under the chairmanship of Prin. Dr. V.N.Raval, the members of the Alumni Association and the teachers discussed the needs of the students and decided to provide more facilities to the students.

Again, a meeting was held with the president and secretary of the Alumni Association. They decided to organize a programme for career guidance.

31. Support from the parent-Teacher Association and its Activities:

Parents-Teachers meet was held under the chairmanship of Prin. Dr. V.N.Raval. All the members emphasized on providing career guidance and encouraging the students for competitive exams. As per their demands, we purchased books for various competitive exams in the library.

32. Health Services:

There is a Health Centre in our college. The students and staff members make maximum use of it. Dr. B. M. Shah, MBBS visits the centre on Tuesday, Thursday and Saturday every week. In emergency, he provides quick services. We also seek medical aid of emergency help no 108 as and when needed.

33. Performance in Sports Activities:

The Basket Ball team of our college won the championship in the university sports competition. From the team four students were selected for Inter University competition.

34. Incentives to Outstanding Sportspersons:

We appreciate the sport persons for their achievements. We announce their achievements after prayer and give three loud cheers. On the annual day celebration, we offered them blazers and all the sport persons were exempted from college fees of the second term.

35. Students Achievement and Awards:

The Star Batch Committee organizes activities for the students. The committee organized the following activities during the year.

Self Teaching Day was celebrated on 5th September. More than 58 students participated in the celebrations and the student teachers performed their duties enthusiastically.

A test was conducted to evaluate general knowledge of the students. 92 students appeared in the exam. It benefited a lot to them for the competitive exams.

The students took oath on Swarnim Gujarat Programme. Three best players were honored with prizes.

In collaboration with the Alumni Association, a prize distribution programme was held for the students who had got first class and above in the university exams. The students were provided career guidance also.

36. Activities of the Guidance and Counseling Cell:

The Guidance and Counseling Cell regularly counsels the students who come to seek guidance for their social, academic or personal problems. The students meet

the convener and the members of the committee and present their problems. The members analyze their problems and give guidance accordingly. Mostly the students come to seek guidance regarding stress, time management and psychological issue. The convener of the committee Ms. A.M.Dholakiya is doctorate in psychology so she handles their problems efficiently.

37. Placement Services provided to Students:

A Career Corner is one of the committees in our college which takes care of placement for the students. Campus interviews were held for the students for placement by private companies located in the district.

38. Development Programmes for Non-Teaching Staff:

Nil

39. Best Practice of the Institution:

The Adhit Committee arranges lecture of experts during the year 2009-10. Seven Lectures were delivered by the scholars on various subjects.

40. Linkages Developed with national/International, Academic/Research Bodies.

Nil

41. Any other Relevant Information: (2009-10)

Nil

Part C: Detail the Plans of the Institution for the Next Year.

- A. To organize Seminars, Workshops and Conferences.
- B. To encourage teachers for Research and financially aided Project Works.
- C. To encourage students for competitive exams held by State and Central Government.
- D. To encourage teachers for participation in National and International Seminars.
- E. To encourage Students for starting up their own business.

N.K. G...
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Name & Signature of
the Coordinator, IQAC
Co-Ordinator
Quality Assurance Cell
S.S.Mehta Arts & M.M.Patel Comm.
Himmatnagar-383001
Dist.Sabarkantha,Gujarat



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Name & Signature of
the Chairperson, IQAC

Principal
S.S.Mehta Arts & M.M.Patel
Commerce College, Himmatnagar